



*CUSA Council acknowledges and respects the Algonquin people, on whose traditional territory the Carleton University Students' Association is located.*

**AGENDA OF THE  
5th REGULAR (October)  
CUSA COUNCIL MEETING**

28 October 2024, 6:00 PM EST, 608 Pigiarnik

**Prepared by:**

Aiden Rohacek, Vice President Internal

**ATTENDANCE RECORD:**

<b>Position</b>	<b>Councillor</b>	<b>Signature</b>
<b>President</b>	Sarah El Fitori	Present
<b><i>Vice President Finance</i></b>	<i>Samuel Easby</i>	Present
<b><i>Vice President Internal</i></b>	<i>Aiden Rohacek</i>	Present
<b><i>Vice President Student Issues</i></b>	<i>Artur Estrela da Silva</i>	Present
<b><i>Vice President Student Life</i></b>	<i>Akua Antwi-Adjei</i>	Present
<b>Speaker</b>	<i>Marc Denault</i>	Present
<b>Deputy Speaker</b>	<i>Joanna Olagoke-Daniel</i>	Present
<b>Public Affairs (7)</b>	Yafet Bizuneh	Proxy through C. Borba
	Clara de Oliveira Borba	Present
	Emma Girvan	Present
	Mujtaba Hussain	Proxy through A. Khan
	Aidan Kallioinen	Regrets
	Miles Rowe	Present
	<i>Vacant</i>	N/A
<b>FASS (8)</b>	Maira Bilgrami	Present
	Cass Mclsaac	Present
	Zam Onwusah	Absent
	<i>Vacant</i>	N/A
	<i>Vacant</i>	N/A
	<i>Vacant</i>	N/A
	<i>Vacant</i>	N/A

	<i>Vacant</i>	N/A
<b>Business (3)</b>	Gaurikh Appanah	Absent
	<i>Vacant</i>	N/A
	Joe Sanchez	Absent
<b>Science (6)</b>	Ali Khan	Present
	Joanna Olagoke-Daniel	Present
	Pelumi Olagunju	Proxy through C. Mclsaac
	Liam Orłowski	Present
	Dilkusha Sakiba	Regrets
	Maheeshan Sivanesan	Regrets
<b>Engineering and Design (7)</b>	Yahya Al-Khateeb	Present
	Nathan Bruni	Present
	Ethan Buckarev	Absent
	Marc Denault	Present
	Jaden Desveaux	Proxy through N. Bruni
	Dana Sayed Ahmed	Proxy through C. Borba
	Aryan Singh	Regrets
<b>Special Student (1)</b>	Adam Burke	Regrets
<b>BOG</b>	<i>Logan Breen</i>	Regrets
	<i>Yafet Bizuneh</i>	Absent
<b>GSA</b>	<i>Jayesh Kundu</i>	Absent
<b>RRRA</b>	Mohammed Akif	Absent

<b>CASG</b>	Allan Buri	Proxy through VP Academic, A. Kocsis
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\*Nonvoting members in *Italics*.

## **AGENDA:**

1. Call to Order
2. Approval of the Agenda
3. Approval of Past Minutes
4. Presentations/Delegations
5. Executive Reports
6. External Reports
7. Council Reports
8. Announcements and Correspondence
  - a. Declarations of Conflicts of Interest
  - b. Items for Information
    - i. Council Sexual Violence Policy Consultation
    - ii. By-election update
  - c. Notice of Motion
9. Question Period
10. Regular Business
  - a. Unfinished Business
  - b. New Business
    - i. Motion to Appoint a Student-at-large to the Clubs Oversight Commission
    - ii. Motion to Appoint Students-at-large to the Student Initiative Fund Subcommittee
    - iii. Motion to Appoint Students-at-large to the Accessibility Fund Subcommittee
    - iv. Motion to Appoint Two Councillors to the Board of Directors Nominating & Selection Committee

- v. Motion to Endorse the Remote Work Transformation Pledge
11. Adjournment

## 1. Call to Order

*Meeting called to order at 6:11 p.m.*

Before we address the regular business of this meeting, I'd like to acknowledge that we are today gathered on the traditional territory of the Algonquin Anishinaabe, lands never ceded or surrendered in peace to the Crown of Canada. Indigenous peoples living under the modern colonial state of Canada have suffered disproportionate injustice and marginalization. A mere land acknowledgement is not enough to make reconciliation and reparation to the Indigenous peoples of Turtle Island. We must stand in solidarity against colonialism and remember our responsibility to the land and the peoples who have kept it for generations—which means affirming their call for the free and unencumbered return to their ancestral land. It is also fitting, for this body of lawmakers, to remember the spirit and wisdom of Indigenous governance models—from the collaborative bicameralism of the Haudenosaunee Confederacy to the consensus-based government of the Inuit—to deliver to students a better student union.

## 2. Approval of the Agenda (C-45)

***Be it resolved***, that the agenda be approved as presented to Council, notwithstanding s. 18 of the *Council Rules of Order*.

**Moved:** N. Bruni

**Seconded:** C. de Oliveria Borba

## 3. Approval of Past Minutes (C-46)

- a. Second Special Meeting (5 October)

***Be it resolved,*** that the minutes of the [October 5th](#) meeting of Council be approved.

**Moved:** N. Bruni    **Seconded:** A. Khan

#### **4. Presentations/Delegations**

#### **5. Executive Reports**

Sarah El Fitori (**President/CEO**)

##### **Financial Oversight and Planning:**

- Reviewed contracting agreements for staff.
- Conducted an in-depth meeting with the new Finance Manager to address financial challenges and develop a working plan.
- Reviewed financial statements and approved credit card increase for USC supervisor to support expanded hamper program. (**USC levy issue**)
- Coordinated with the finance team to reconcile financial statements and prepare for board meetings for audit approval.
- Discussed inaccuracies in budget projections; shared financial health spreadsheet with AVP Student Funds.
- Approved bank transfers and managed checks through ScotiaConnect.
- Reviewed and signed insurance documents; discussed extended coverage with HUB insurance.
- Held emergency finance sub-committee meeting and board meeting to discuss financial updates and approve audit.

##### **Student Development Initiatives:**

- Collaborated with the Student Development Manager to explore CO-OP opportunities for psychology students.
- Met with mental health support managers to discuss student concerns and potential partnerships to address mental health issues.

##### **Operational Management:**

- Onboarded new Business and Hospitality Manager, preparing necessary documents and conducting campus tours.
- Scheduled meetings with individual business managers to facilitate onboarding and integration.
- Researched cost-cutting measures for subscriptions and operational efficiencies.

#### **Community Engagement:**

- Initiated discussions with local businesses for potential collaboration on student discount programs.
- Planned logistics for partnerships with student organizations and community services.
- Planning for student outreach for Student Union Building consultation

#### **Upcoming Items:**

- Schedule follow-up meetings with stakeholders regarding student concerns and operational improvements.
- Addressing student feedback and operational issues, particularly regarding mental health support and clubs insurance coverage.

#### **Aiden Rohacek (Vice President Internal)**

##### Month in Review:

- Met with club leaders regarding club issues
- Planned the VPSL election with the CRO and Student Experience Manager
- Assisted the Student Groups Administrator with onboarding the new members of the Clubs Oversight Commission
- Managed SimplyVoting requests
- Met with the CSES President and attended the C-Eng Club President's Meeting
- Held Council Committee Officer Training
- Met with a representative from Campus Safety
- Created the Council Committee interest form
- Met with CDAC and the VPSI to discuss campus partnerships

- Met with the Clubs Oversight Commission to review club storage, club questions, and certification applications
- Met with Scotiabank regarding club banking and fees
- Organized the delivery of Clubs Hub furniture and coordinated with CUSA staff for the upcoming launch of the space
- Met with representatives from the Ottawa Police Service
- Created a new procedure to govern elections for the Clubs Oversight Commission
- Organized the Student Initiative Fund Committee meeting
- Met with the Chief Returning Officer to debrief the VPSL election process and begin planning for the general election
- Worked with the Director of HR on union matters

**Artur Estrela da Silva (Vice President Student Issues)**

Month in Review:

- Reviewed the Advocacy Roadmap with Mawandoseg and CDAC
- Assisted students and groups with individual issues
- Tabled at the FGPA Showcase
- Held the Third AFCOM Meeting
- Planned VPSL Onboarding with staff
- Connected with the university about the Sexual Violence Policy Review consultation process
- Followed up with the university regarding the expansion of Flowing Rights
- Reviewed Think Tank applications and reached out to successful candidates in
- Met with the Wellness Centre Coordinators to talk about support and student issues
- Met with CDAC to discuss partnerships with campus groups
- Hosted the Transit Panel
- Met with the GSRC to talk about support and student issues
- Assisted students with individual issues



- Connected with the Mexican Embassy to assist partnerships with students
- Met with Mawandoseg to talk about support and student issues
- Met with VPSL to plan the International Student Breakfast (planned for February)
- Tabled at the Warming Up Winter event of the ISSO
- Prepared for Sexual Violence Policy Consultation
- Talked to the Charlatan about the Advocacy Roadmap
- Talked to the Charlatan about club concerns
- Met with the University Affairs Committee
- Held the Fourth AFCOM Meeting

#### Month Ahead:

- Finish first round of Service Centre visits
- Work on consultation with students at large for the Sexual Violence Policy
- Collaborate with CDAC to gather feedback on renovations to Nideyinàn
- Meet with the Advocacy Team to strategize next tasks
- Meet with the Think Tank participants for an introductory meeting
- Attend the University's Dedicated Accessibility Fund Committee meeting

#### **Akua Antwi-Adjei (Vice President Student Life)**

#### Month in Review:

- Ran for VPSL and got elected.
- Transitioned into my role, gradually understanding all aspects while planning and navigating responsibilities.
- Reviewed my annual budget to strategize event planning and assess limitations.
- Held meetings with President Sarah to check in on my first week, discuss progress, and share ideas for the year.
- Met with the Vice President of Issues to plan the upcoming International Breakfast.
- Developed a preliminary plan for events over the next two months, extending into the next semester.
- Met with my AVPCE to discuss outreach to vendors and potential collaborations.
- Managed invoices from Frosh events.



- Coordinated with Chonk Nation content creators, ensuring everyone is on track with payment forms and event planning.

#### Month Ahead:

- Begin planning a possible thrifting event, including outreach to thrift stores.
- Start preparations for Frost, including securing locations, vendors, sponsors, and drafting a detailed event plan.
- Continue planning the International Breakfast with the Vice President of Student Issues.
- Explore a Black History Month event in collaboration with clubs and our service center.

#### **Samuel Easby (Vice President Finance)**

- Approved payments on Scotiabank
- Approved payments on FPARF
- Worked with AVP SF for budget
- Worked with AVP SF on finance tracking
- Planned a new economic & financial discussion forum
- Conducted interviews for finance manager position
- Set up NewViews software for finance tracking
- Met with other execs
- Continued searching for new businesses for the SDC
- Responded to student media outreach regarding the budget
- Attended clubs oversight committee
- Met with board to approve audit
- Analyzed NewViews accounting software
- Modified budget to reflect organizational changes for improved accuracy
- Worked on the upcoming 25/26 budget, adding new lines and changing allocations
- Discussed financial health with AVP SF

- Calculated budget and audit imbalances
- Attended board finance committee meeting
- Attended council finance meeting
- Wrote the “Oct 25th Council Report”
- Communicated to uncover final expenses for frosh
- Other minor tasks

## 6. External Reports

- a. Rideau River Residence Association  
*None*
- b. Carleton Academic Student Government
- c. Graduate Students' Association  
*None*
- d. Senate  
*None*
- e. Board of Governors  
*None*

## 7. Council Reports

- a. Constituency Reports
  - FPA
  - FASS
  - Business
  - Science
  - FED
- b. Committee Reports

## 8. Announcements and Correspondence

- a. Declarations of Conflicts of Interest
- b. Items for Information
  - [Council Sexual Violence Policy Consultation](#)

- [By-election update](#)

c. Notice of Motion

## 9. Question Period

## 10. Regular Business

a. Unfinished Business:

b. New Business:

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### Motion to Appoint a Student-at-large to the Clubs Oversight Commission (C-47)

**Whereas**, there is a vacant position for a student-at-large on the Clubs Oversight Commission;

**And whereas**, it is the responsibility of Council to fill said vacancy;

**And whereas**, a form was circulated amongst the public to find interested students-at-large;

**And whereas**, the following students-at-large have put forward their names:

- Tryton Harper
- Cass McIsaac
- Viphop Pech
- Mudra Kale
- Michael Silveira

**Be it resolved**, that Council appoint Michael Silveira to the Clubs Oversight Commission.

**Moved:** N. Bruni    **Seconded:** C. de Oliveira Borba

*Council voted via secret ballot to fill the blank*

*Motion carried unanimously*

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## Motion to Appoint Students-at-large to the Student Initiative Fund Subcommittee (C-48)

**Whereas**, there are two vacant positions for students-at-large on the Student Initiative Fund Subcommittee;

**And whereas**, it is the responsibility of Council to fill said vacancies;

**And whereas**, a form was circulated amongst the public to find interested students-at-large;

**And whereas**, the following students-at-large have put forward their names:

- Liana Hui
- Ofeoritse Praise Aroeye
- Michael Silveira

**Be it resolved**, that Council appoint Liana Hui and Michael Silveira to the Student Initiative Fund Subcommittee.

**Moved:** N. Bruni    **Seconded:** C. de Oliveira Borba

*Council voted via secret ballot to fill the blanks*

*Carried unanimously*

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## Motion to Appoint Students-at-large to the Accessibility Fund Subcommittee (C-49)

**Whereas**, there are two vacant positions for students-at-large on the Accessibility Fund Subcommittee;

**And whereas**, it is the responsibility of Council to fill said vacancies;

**And whereas,** a form was circulated amongst the public to find interested students-at-large;

**And whereas,** the following students-at-large have put forward their names:

- Bee Shafter
- Michael Silveira

**Be it resolved,** that Council appoint Bee Shafter and Michael Silveira to the Accessibility Fund Subcommittee.

**Moved:** N. Bruni    **Seconded:** C. Oliveira Borba

*Carried unanimously*

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### **Motion to Appoint Two Councillors to the Board of Directors Nominating & Selection Committee (C-50)**

**Whereas,** pursuant to the Board of Directors Nominating and Selection Committee Terms of Reference, the committee shall comprise of, among others, “two Councillors not seeking election in the same year”;

**And whereas,** nominations have been solicited from Councillors who did not seek re-election in the 2025 CUSA General Election;

**Be it resolved,** that Council appoints the following Councillors to the Board of Directors Nominating & Selection Committee: Dana Sayed Ahmed and [BLANK]

**Moved:** N. Bruni    **Seconded:** C. Mclsaac

*Carried unanimously*

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### **Motion to Endorse the Remote Work Transformation Pledge (C-51)**

**Whereas**, the Canadian Association of Professional Employees reached out to CUSA to endorse their Remote Work Transformation Pledge;

**And whereas**, it is the responsibility of Council to endorse statements;

**Be it resolved**, that Council endorse the [Remote Work Transformation Pledge](#).

**Moved:** N. Bruni    **Seconded:** C. de Oliveira Borba

*Carried unanimously*

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## 11. Adjournment

### a. Motion to Adjourn to a Specific Time (C-52)

**Be it resolved**, that Council adjourns until 6:00 p.m. the 25th of November, and that this shall constitute for the purposes of the *Act* and our *Bylaws*, prior notice.

**Moved:** N. Bruni    **Seconded:** C. McIsaac