



CUSA Council acknowledges and respects the Algonquin people, on whose traditional territory the Carleton University Students' Association is located.

**AGENDA OF THE
3rd REGULAR (AUGUST)
CUSA COUNCIL MEETING**

26 August 2024, 6:00 PM EST, Online

Prepared by:

Aiden Rohacek, Vice President Internal

And

Marc Denault, Speaker

ATTENDANCE RECORD:

Position	Councillor	Signature
President	Sarah El Fitori	Present
<i>Vice President Finance</i>	<i>Samuel Easby</i>	Present
<i>Vice President Internal</i>	<i>Aiden Rohacek</i>	Present
<i>Vice President Student Issues</i>	<i>Artur Estrela da Silva</i>	Present
<i>Vice President Student Life</i>	<i>Vacant</i>	N/A
Speaker	<i>Marc Denault</i>	Present
Deputy Speaker	<i>Joanna Olagoke-Daniel</i>	Present
Public Affairs (7)	Akua Antwi-Adjei	Present
	Yafet Bizuneh	Absent
	Clara de Oliveira Borba	Present
	Emma Girvan	Absent
	Mujtaba Hussain	Present
	Aidan Kallioinen	Present
	Miles Rowe	Absent
FASS (8)	Maira Bilgrami	Present
	Cass McIsaac	Present
	Zam Onwusah	Present
	<i>Vacant</i>	N/A
	<i>Vacant</i>	N/A
	<i>Vacant</i>	N/A
	<i>Vacant</i>	N/A

	<i>Vacant</i>	N/A
Business (3)	Gaurikh Appanah	Present
	Kieran Ritchie	Absent
	Joe Sanchez	Present
Science (6)	Ali Khan	Present
	Joanna Olagoke-Daniel	Present
	Pelumi Olagunju	Present
	Liam Orłowski	Present
	Dilkusha Sakiba	Regrets
	Maheeshan Sivanesan	Proxy through M. Hussain
Engineering and Design (7)	Yahya Al-Khateeb	Present
	Nathan Bruni	Present
	Ethan Buckarev	N/A
	Marc Denault	Present
	Jaden Desveaux	Present
	Dana Sayed Ahmed	Present
	Aryan Singh	Present
Special Student (1)	Adam Burke	Present
BOG	<i>Logan Breen</i>	Absent
	<i>Yafet Bizuneh</i>	Absent
GSA	<i>Jayesh Kundu</i>	Absent
RRRA	Mohammed Akif	Present
CASG	Allan Buri	Present

*Nonvoting members in *Italics*.

AGENDA:

1. Call to Order

Meeting called to order at 6:06 p.m.

2. Approval of the Agenda
3. Approval of Past Minutes
4. Presentations/Delegations
5. Executive Reports
6. External Reports
7. Council Reports
8. Announcements and Correspondence
 - a. Declarations of Conflicts of Interest
 - b. Items for Information
 - i. Resignation of the VPSL
 - ii. Open Letter to SPPA
 - iii. Capital Pride
 - iv. Divestment Subcommittee
 - c. Notice of Motion
9. Question Period
10. Regular Business
 - a. Unfinished Business
 - b. New Business
 - i. Motion to Move In-Camera
 - ii. Motion to Amend the Student Initiative Fund Policy
 - iii. Motion to Approve the Open Letter to Mayor Sutcliffe
 - iv. Motion to Ratify the Acting Vice President Student Life
 - v. Motion to Adopt Guidelines for the VPSL Election
 - vi. Motion to Amend the Electoral Code
11. Adjournment

1. Call to Order

Before we address the regular business of this meeting, I'd like to acknowledge that we are today gathered on the traditional territory of the Algonquin Anishinaabe, lands never ceded or surrendered in peace to the Crown of Canada. Indigenous peoples living under the modern colonial state of Canada have suffered disproportionate injustice and marginalization. A mere land acknowledgement is not enough to make reconciliation and reparation to the Indigenous peoples of Turtle Island. We must stand in solidarity against colonialism and remember our responsibility to the land and the peoples who have kept it for generations—which means affirming their call for the free and unencumbered return to their ancestral land. It is also fitting, for this body of lawmakers, to remember the spirit and wisdom of Indigenous governance models—from the collaborative bicameralism of the Haudenosaunee Confederacy to the consensus-based government of the Inuit—to deliver to students a better student union.

2. Approval of the Agenda (C-15)

Be it resolved, that the agenda be approved as presented to Council, notwithstanding s. 18 of the *Council Rules of Order*.

Moved: C. Borba

Seconded: N. Bruni

CARRIED unanimously

3. Approval of Past Minutes (C-16)

- a. Second Regular Meeting (29 July)

Be it resolved, that the minutes of the [July 29th meeting](#) of Council be approved.

Moved: N. Bruni **Seconded:** C. Mclsaac

4. Presentations/Delegations

5. Executive Reports

Sarah El Fitori (**President/CEO**)

Month in Review:

- Held weekly student union building meetings alongside VPI, Charitable Initiatives Manager, Office Manager, Comms Manager, and Director of Operations.
- Worked with student development manager to create plan for the service centers
- Met with the Diversity unit of the OPP Elgin station alongside the VPSI to discuss how we can support marginalized students
- Currently hiring for 2 service centres and USC
- Met with comms department to help finalize designs for CUSA PANDA merch
- Attended UBC's SUDS conference
- Held executive committee meeting
- Took over responsibilities of VPSL upon resignation
- Meeting regularly with student development manager and events coordinator to build training for executives and avps for Fall-O

Month Ahead:

- Continue to work with the new Student Development manager to create a plan for the service centers for the upcoming year.
- Onboard service center coordinators
- Meet with UOSU president to plan PANDA competition and social media posts
- Meet with Care and Support to discuss partnerships in assisting students struggling with mental health.
- Meet with council committee for student union building

- Continue planning for PANDA, and events for Sept/Oct as acting VPSL

Aiden Rohacek (Vice President Internal)

Month in Review:

- Assisted the Clubs Oversight Commission with reviewing certification, recertification, and funding applications
- Assisted the SEO with preparation for Clubs Expo
- Took part in the hiring of the new Student Groups Administrator
- Assisted the Director of Operations with the audit
- Met with the Student Initiative Fund
- Assisted club leaders with various concerns and inquiries
- Facilitated the delivery of the clubs storage lockers
- Assisted the finance office with outstanding invoices
- Served as the Succession Officer for the Chess Club
- Began planning for the Fall President's Meeting
- Facilitated the first meetings of the Finance, Fees, and Funds Committee and Student Life Committee

Month Ahead:

- Organize early September committee meetings and facilitate the election of committee officers
- Provide training to committee officers
- Facilitate the distribution of clubs funding for the first funding period
- Meet with Scotiabank to discuss clubs banking
- Finalize clubs storage and the Clubs Hub
- Fill student-at-large positions on Council committees and subcommittees
- Prepare for the October by-election
- Support the events team with fall orientation
- Support the Chief Returning Officer with the VPL

Artur Estrela da Silva (Vice President Student Issues)

Month in Review:

- Finalized the International Student Welcome Guide
 - The ISSO asked to bring it back to review, that is why it has been taken down for now
- Launched the CUSA Think Tank applications
- Launched the CUSA Opportunity Hub on our website
- Initiated contact with UOSU, Algonquin SA, and AÉ of La Cité to resume work on the Ottawa Student Alliance project
- Supported students with individual cases
- Met with the Ottawa Police Diversity Resources department
- Held a second Accessibility Fund Committee meeting
- Met with the ISSO to discuss the International Student Welcome Guide and International Student support and possible partnerships
- Met with the PMC to discuss accessibility advocacy and university initiatives
- Finalized a partnership with the Mexican Embassy for volunteer recruitment and facilitated their connection with the university for a Community Service Learning proposal
- Attended CASA's National Advocacy Committee (online)
- Met with EIC to discuss collaboration during their Consent Awareness Week
- Met with City Councilor Shawn Menard and discussed transit concerns
- Met with MPP Joel Harden and discussed transit concerns and international student support
- [AVP UA & GA Council Report](#)

Month Ahead:

- Meet with MP Yasir Naqvi
- Meet with the University to discuss Mental Health Services
- Meet with the University administration to learn more about research opportunities at Carleton
- Meet with UOSU, Algonquin SA, and La Cité AÉ to continue planning the Ottawa Student Alliance
- Write the Advocacy Roadmap

Please submit your replies to the [Council Advocacy Feedback & Consultation Form](#) :)

Nawaila Imtiaz (Vice President Student Life).

Month in Review:

- Planned and completed the final stages of frosh events.
- Initiated and brainstormed for small events and frosh events for the upcoming year.
- Opened applications for chonk nation volunteers, with a closing date of August 9th.
- Worked on the training program for chonk nation volunteers with AVP student experience
- Finalized chonk nation merch
- Held meetings with vendors and artists to partner on the year ahead programming.

Month Ahead:

- Training chonk nation volunteers for frosh
- Planning an ice breaking orientation session to help new volunteers feel welcomed
- Hiring chonk nation content creators for the year ahead
- Working with AVP Community engagement to reach out to businesses and collecting local business coupons for frosh tabling
- Working with AVP CE on CUSA and clubs collaborations on small events throughout the year

Samuel Easby (Vice President Finance).

Month in Review:

- Continued working on Wing related tasks
- Created list of businesses to further develop plans for student discount card
- Worked with clubs oversight committee and recertification
- Connected with businesses and other stakeholders to build relationships
- Worked on creating an easy-to-read short budget report

- Investigate an option for “business reporting”
- General administrative tasks
- Hiring panel for Business and Hospitality Manager

Month Ahead:

- Worked with director of operations and president to think of solutions for businesses
- Assist in the onboarding process for the Business and Hospitality Manager
- Continue to work on budget and do research alongside AVP Funds to look at what other student unions are doing
- Assist business managers in creating new budget lines to have clear columns for each item (no grouped items)
- Reach out to businesses to see which are interested in partnering for student discount card
- Consider options for the Wing with pres, office manager, and business and hospitality manager.

6. External Reports

- Rideau River Residence Association
- Carleton Academic Student Government
- Graduate Students' Association
 - None
- Senate
 - None
- Board of Governors
 - None

7. Council Reports

- Constituency Reports
 - FPA
 - FASS
 - Business

- Science
- FED

b. Committee Reports

8. Announcements and Correspondence

a. Declarations of Conflicts of Interest

b. Items for Information

- Resignation of the VPSL
- Open Letter to SPPA
- Capital Pride
- Divestment Subcommittee

c. Notice of Motion

9. Question Period

10. Regular Business

a. Unfinished Business:

b. New Business:

Motion to Move In-Camera (C-16)

Be it resolved, that Council move *in camera* per s. 27 (g) of the *Council Rules of Order*.

Moved: A. Kallioinen

Seconded: J. Desveaux

CARRIED unanimously

Went in-camera at 6:43 p.m.

Returned to the public session at 9:42 p.m.

Motion to Amend the Student Initiative Fund Policy (C-18)



Whereas, The CUSA Student Initiative Fund is intended to assist students and student groups on campus in endeavors which improve the Carleton community, the profile of CUSA, and/or the interests of the students involved. Endeavors that the Student Initiative Fund supports include conferences, competitions, charities, academic projects, or any other student initiative that CUSA may be asked to support;

And Whereas, the Student Initiative Fund Policy is outdated and in need of amendments to clarify funding periods, deadlines, eligibility, and where the Subcommittee should report to;

And Whereas, the current Student Initiative Fund Policy has ambiguous language regarding what student groups are and how they can access the Student Initiative Fund;

And Whereas, it has been an unknown period of time since a formal review of the Student Initiative Fund Policy has taken place by the Student Initiative Fund Subcommittee;

Be it resolved, that the [following amendment](#) to Student Initiative Fund Policy be adopted.

Moved: C. Borba **Seconded:** A. Kallioinen

CARRIED unanimously

Council lost quorum and adjourned at 10:09 p.m.

Motion to Approve the Open Letter to Mayor Sutcliffe (C-19)

Whereas, recent cuts have been made to the frequency of the LRT service during off-peak hours;

And whereas, said cuts will negatively impact the ability of students to traverse Ottawa;

And whereas, CUSA has a responsibility to advocate for reliable transit on behalf of Carleton students;

And whereas, it is the responsibility of Council to approve public statements;

Be it resolved, that the [Open Letter to Mayor Sutcliffe](#) be approved.

Moved: **Seconded:**

Motion to Ratify the Acting Vice President Student Life (C-20)

Whereas, the Vice President Student Life, Nawaila Imtiaz, has resigned;

And whereas, an executive is needed to oversee fall orientation;

And whereas, as per S.13(1) of the *Executive Policy* (G-02), the Executive Council may appoint an acting Vice President, subject to ratification by Council;

And whereas, the Executive Council voted unanimously to appoint President El Fitori as the acting Vice President Student Life;

Be it resolved, that Council ratify Sarah El Fitori as acting Vice President Student Life until the time that a candidate is elected by Council.

Moved: **Seconded:**

Motion to Adopt Guidelines for the VPSL Election (C-21)

Whereas, as per S.13(2) of the *Executive Policy* (G-02), the office of a Vice President must be filled not less than thirty days following the effective date of vacancy in accordance with the *Vice Presidential Elections Policy* (X-04);

And whereas, the *Vice-Presidential Elections Policy (X-04)* lacks any sections that covers the process for electing a Vice President outside of an Annual Members' Meeting.

And whereas, CUSA's Chief Returning Officer recommended creating temporary parameters for a Vice Presidential by-election;

Be it resolved, that Council approve a September by-election to fill the office of Vice President Student Life;

Be it further resolved, that said by-election be held in accordance with the *Vice Presidential Elections Policy (X-04)* and the *Electoral Code (X-01)*;

Be it further resolved, that in the event of a conflict between this motion and the *Vice Presidential Elections Policy (X-04)* or the *Electoral Code (X-01)*, the parameters of this motion shall temporarily supersede the aforementioned policies until the conclusion of the election;

Be it further resolved, that nominations for Vice President Student Life shall open on September 2nd and close on September 9th;

Be it further resolved, that the campaign period shall open on September 16th and close on September 21st;

Be it further resolved, that, notwithstanding S.13(2) of the *Executive Policy (G-02)*, a special Council meeting be held on September 22nd at 12:00 p.m. to fill the Vice Presidential vacancy;

Be it further resolved, that the September special Council meeting consist of the following events:

- A five minute address to Council from each candidate
- A group-formatted question period for all candidates
- Balloting for the Vice Presidential elections

Moved: **Seconded:**

Motion to Amend the Electoral Code (C-22)

Whereas, as per S.5(2) of the *Electoral Code* (X-01), nominations for the by-election will open on the last Tuesday in September;

And whereas, the final Tuesday is September 24th, which comes before the September Council meeting on the 30th;

And whereas, with the current date, Council would be unable to proclaim a referendum or amend the election parameters until after nominations have opened;

Be it resolved, that S.5(2)(a)(i) be amended to read: "Nominations shall be open from 9:00 a.m. on the Monday after the final Tuesday in September until 5:00 p.m. on the first Monday in October".

Moved: **Seconded:**

11. Adjournment

a. Motion to Adjourn to a Specific Time (C-23)

Be it resolved, that Council adjourns until 6:00 p.m. the 30th of September, and that this shall constitute for the purposes of the *Act* and our *Bylaws*, prior notice.

Moved: **Seconded:**